



## Minutes of the Second Management Committee Meeting of COST Action ES1306 “Connecting European connectivity research”

*Wageningen,  
26 August 2014, 16.15*

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### 1. Welcome to participants

Participants were welcomed by Saskia Keesstra, the chair of the meeting. The scientific kick-off has just finished and it was a successful meeting.

### 2. Adoption of the agenda

The draft agenda for the 2nd Management Committee (MC) meeting was adopted (Annex 1). The minutes of the previous meeting (April 10<sup>th</sup>, Brussels, Belgium) were accepted unanimously by the MC

### 3. Status of the COST Action

CSO Approval: 15/11/2013  
End of Action: 09/04/2018  
DC Rapporteur: Dr John Boardman (UK)  
Total number of accepting Parties to date: 29  
Total number of parties intending to accept: 2

The action is already very successful at the start with already 29 countries participating. And two more countries intending to accept the MoU.

### 4. Past activities

It was decided in the first MC meeting in Brussels (10<sup>th</sup> of April, 2014) that Wageningen UR would be the Grant Holder. In August all necessary documents were signed and Wageningen was officially instated as Grant Holder, with Rens Masselink as GH administrator.

The website came online ([www.connecteur.info](http://www.connecteur.info)) just before the conference and the chair urged everyone to register on the website. It is not completely finished, but it is fully operational. All relevant documents will be uploaded to the website under the respective events.

### 5. Work and budget plan for the implementation of the COST Action

For the remainder of year 1 the planning looks as depicted in Figure 1.

The time table and the budget for year two were presented and the MC unanimously agreed to the budget and planning. Table 1 and figure 2 show the budget and the planning of year 2 of the action respectively. As more countries have joined the action the budget for year 2 will be higher than in year 1. The budget for year two was estimated at EUR 163,000.

## Planning 1<sup>st</sup> year:

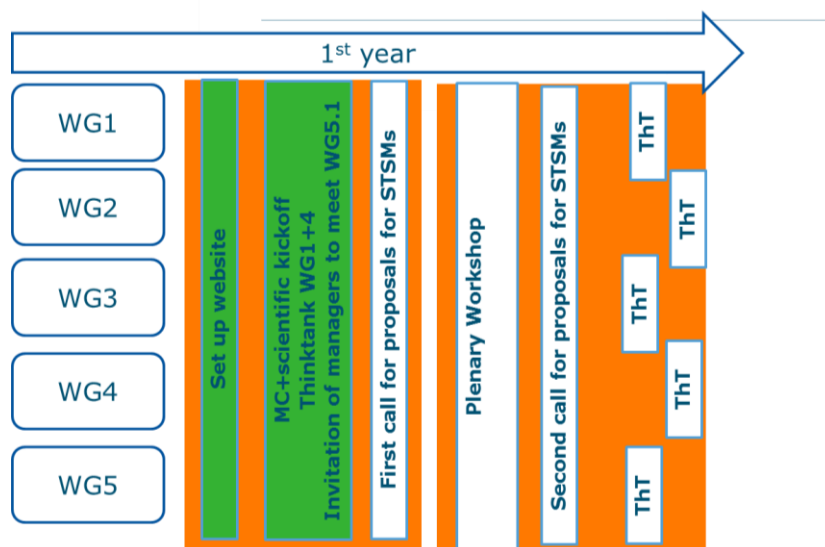
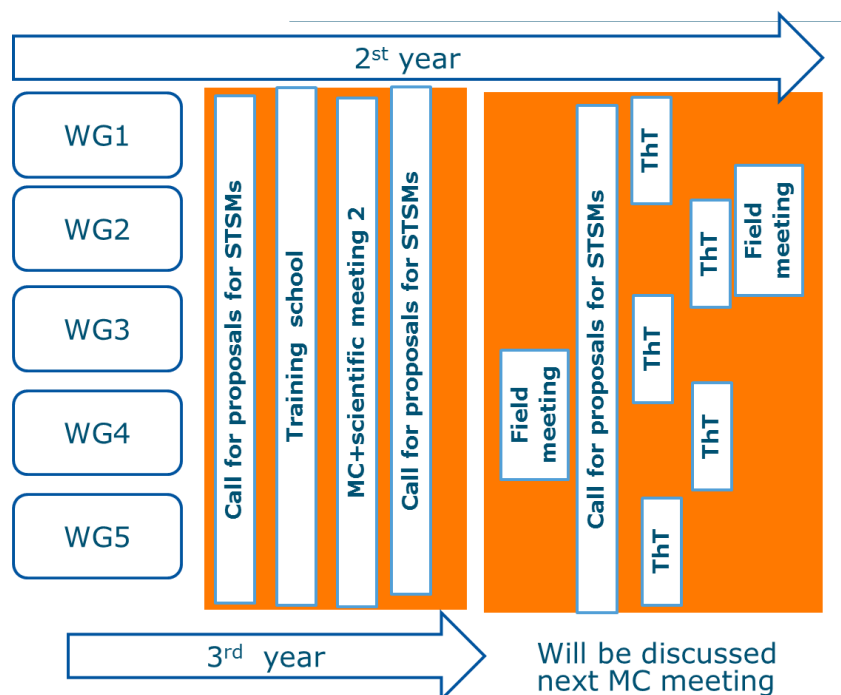


Figure 1: The planning of year 1 of the action

Table 1: Budget for year 2 of the action

Type of expenditure	Subtype	Location	Subtotal	Total
Meetings	MC meeting + WG meetings	Durham (UK)	45,000	106,000
	WG think tanks	WG1: TBD	5,000	
		WG2: TBD	5,000	
		WG3 : TBD	5,000	
		WG4: TBD	5,000	
WG5: TBD)		5,000		
Field Meeting	Aveiro (P)	18,000		
Dissemination	Field Meeting	Spain (Lleida) or Israel	18,000	2,000
	At conferences	NA	3,000	
	Website maintenance & hosting	NA	500	
Training Schools	TBD	TBD		18,000
STSM's	2000 eur max. per STSM	Various		16,000
<b>Scientific expenditure</b>				<b>142,000</b>
FSAC (administration)	15 % of scientific expenditure	Grant Holder (Wageningen, NL)		21,300
<b>Total Expenditure</b>				<b>163,300</b>

## Time table 2<sup>nd</sup> year:



**Figure 2: The planning of year 2 of the action**

John Boardman (DC Rapporteur) mentioned that training schools should cover all working groups and planning should start early. Training schools can be very expensive.

A vote was done so that the steering (Core) group can decide on all flat rates for all meetings in the future. All MC members agreed.

### 6. Place and date of next MC meeting

The chair proposed that the next MC meeting (Year 2) will be held in Durham (UK) in September 2015. The exact date of the meeting will follow. A vote was held and the MC unanimously voted yes to the proposed meeting place and date, time.

### 7. AOB

No other business

### 8. Closing

The meeting was closed by the chair at 17:00